QUICK GUIDE TO MSW APPLICATION AT THE UNIVERSITY OF IOWA

- Select location and program from the current options
  https://clas.uiowa.edu/socialwork/graduate-program/msw-programs

- Read the guidelines and policies in the two attachments
  https://clas.uiowa.edu/socialwork/graduate-program/apply

- Complete the online application to the UI Graduate College and pay the fee
  https://apply.admissions.uiowa.edu/admissions/login.page

  Once you have submitted your graduate college application, you will receive email instructions for setting up access to your “MyUI” admission profile, where you will upload your supporting documents and submit reference writers’ email addresses. You will upload the following requirements in your MyUI, you can only access this AFTER you have submitted your application to the graduate college with the fee.

- Below are the requirements you will upload to your MyUI Admission Profile. You will find detailed instructions in MyUI for each requirement:
  1. Complete the School of Social Work MSW Supplemental (Departmental) Data Form
  2. Write and upload your Statement of Purpose
  3. Write and upload your Essay A
  4. Write and upload your Essay B
  5. Write and upload your Resume
  6. Provide email addresses for three recommendations, including at least one academic and one employment-based, if applicable (Note: Accelerated Advanced (41 s.h.) students - please follow special instructions in this section of the application). Reference writers will receive an email from Graduate Admissions with a link to the required form. Instructions are provided for them to complete the form and either provide a narrative for item #2 on the form, or add a letter. References from professional settings are recommended.
  7. Provide transcripts, (or unofficial copies), and record of current registration, if currently attending:
     Ulowa students do not need to provide UI grade reports or registrations, they are automatically provided. Official copies of transcripts from all other colleges and universities are ordered from the registrar’s office of the other schools and sent directly to: UI Grad Admissions, 107 Calvin Hall, Iowa City IA 52242. If your official copies have arrived and been processed by the Grad Admissions office, you will see this in your MyUI. In this case, you may ignore the requirement to upload unofficial copies. Unofficial copies are required if your official copies have not arrived by two weeks before the deadline.
  8. *See the MSW Admission Policy Statement regarding additional requirements for International Applicants and Accelerated Program Applicants.

Direct your questions about the application process to Tomeka Petersen at ssw-admissions@uiowa.edu or contact graduate admissions regarding difficulties with the online process, gradmail@uiowa.edu. Direct your questions about the MSW program to Kate Kemp, kate-kemp@uiowa.edu.

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