Chatham Oaks is currently seeking a full-time applicant for a Program Coordinator for our Supported Community Living in Iowa County. We are seeking an individual with excellent communication skills to work in a progressive community based program coordinating services for individuals with chronic and persistent mental illness.

Specific Responsibilities:

- Advocates for individual’s rights and choices in obtaining needed services.
- Develops with consumer/client, and treatment team measurable goals and establishes service plans based on consumer/client needs and desires.
- Completes screenings of potential clients.
- Oversees management of staff.
- On-call duties as assigned on a rotation basis.
- Provides psychological/supportive counseling with consumers/clients and their families on site or in the community.
- Recognizes early symptoms of physical and mental illness, and performs appropriate interventions and/or referrals in accordance of an identified crisis plan.

EXPERIENCE AND TRAINING

Bachelor degree in human service related field plus one year experience in mental health/or licensed to practice professional nursing in Iowa preferred with 1-3 years experience in mental health required. Associates Degree in human service related field with 3-5 years experience in mental health required will be considered.

Valid Iowa Driver’s License.

Experience working within Medicaid Waiver Programs preferred.

Must carry current automobile insurance in accordance with Abbe’s motor vehicle policies.

Must present a recent (before the first date of employment) MVR accounting from the Motor Vehicle Department, State of Iowa to the Human Resources Department. The results of this MVR must meet the requirement for violations as set forth in Abbe’s motor vehicle policies.