JOB OPENING: Licensed Mental Health Therapist/ Clinical Social Worker

Position Description: The outpatient therapist will provide culturally competent mental health services to individuals and families who are experiencing varying levels of difficulties due to life situations or mental health concerns.

Major Areas of Responsibility:
- Provide high quality, compassionate and ethical outpatient mental health therapy to clients as scheduled.
- Complete clinical documentation within one week of date of service (recommended to be completed daily)
- Maintain required billable hours. Work hours must be maintained in a way that is responsive to client needs.
- Actively participate as a positive member of the clinic environment.
- Maintain good standing with the appropriate board and insurance entities.
- Complete all recommended continuing education requirements.
- Stay current with updated research and best practices.
- Be aware of community referral sources and refer when necessary.
- Maintain case files within electronic health record (EHR) that are up to date as described in the Policy and Procedures manual. Secure client information per HIPAA standards
- Perform other duties as assigned (including but not limited to completion of Social Security/Disability forms, authorization and billing forms, phone calls, and participating in case consultation meetings).

Required Knowledge, Skills and Abilities:
- Knowledge of family systems and their impact on mental health within the family
- Skill in applying varied interventions with individuals/families in crisis
- Skill in working with a variety of cultures
- Skill in working independently and implementing time management strategies
- Ability to provide necessary self-care
- Ability to demonstrate positive team interactions with other clinic staff
- Awareness of personal strengths and appropriate timing for referrals

Education and Experience:
- A masters or doctoral degree in a mental health-related field
- Licensed in the state of Iowa.
- Licensed and credentialed with at least three insurance companies (once hired).
- Previous experience in mental health, and/or knowledge of EHR are desirable but not required

Please send inquiries and resumes to:
Kelsey Sigler at kelsey.sigler@familywellnessassoc.com or by phone at 712-255-0890.