GRADUATE ASSISTANTSHIPS
General Information
Applications due Friday, March 15, 2019

Assistantship positions are quarter-time (10 hours per week) unless indicated otherwise. Positions are located in Iowa City unless otherwise indicated. Please select a maximum of three positions for which you would like to apply. Note your interest in these positions by listing them in the area provided on the Application Form.

** Due to the uncertainty of state appropriations and departmental budgets at this time, some assistantships may not be filled or delayed in being filled until the positions can be funded.

Assistantships are governed by an agreement reached by the Board of Regents, Status of Iowa and The United Electrical, Radio and Machine Workers of America, Local 986 (COGS). Copies of the collective bargaining agreement are available from the Union and may be viewed from the University web site: http://www.uiowa.edu/hr/relations/Cogs/cogs.pdf or from the Union web site at http://www.cogs.org. Information regarding salaries, hours of work, benefits and other terms and conditions of employment for graduate assistant bargaining unit members may be found in the agreement.

TEACHING ASSISTANTSHIPS

Teaching assistants assist faculty with course instruction or teach courses under faculty supervision. Duties may include providing assistance in: conducting library searches, test preparation, grading assignments and/or tests, lecture preparation, coordination of field or volunteer activities, conducting review sessions, and miscellaneous duties as assigned. Some courses require more specific duties and/or qualifications as noted in the following descriptions. All positions require that the teaching assistant be admitted to, and enrolled in, either the MSW or PhD Social Work programs. Applicants who are admitted to the MSW or PhD Social Work programs, but who are not yet enrolled, are encouraged to apply if they meet the criteria specified.

Position #: TA SSW:7292 (Academic Year)
(Also includes the following sections – SSW:7292, 7295, 7296, 6290, 4193
Practicum: Undergraduate and Graduate
Faculty Course Supervisor: K. Neblett
Day and Time to Be Arranged
Academic Year Position

Responsibilities:
Assist the Field Director who oversees the Field/Practicum program for BA/MSW programs. Tasks may include correspondence with students and agency personnel, data entry and analysis, information management of student, field instructor, and field placement information. In addition, applicants who have earned the MSW and also have two years post BSW or MSW practice experience, may be expected to conduct practicum coordination visits.

Qualifications if applying to assist:
Student must have graduate (MSW or PhD) Social Work admitted/accepted status, facility with word processing and Excel software, organizational and interpersonal skills, knowledge of Iowa City Coralville, and Cedar Rapids practice settings.

Qualifications if applying to conduct practicum coordination:
MSW and a minimum of 2 years social work practice after MSW degree conferred. Student be admitted/accepted to the Social Work PhD program, demonstrate facility with word processing and Excel software, organizational and interpersonal skills, knowledge of Iowa City Coralville, and Cedar Rapids practice settings.

Position #: TA SSW:2222 (Academic Year)
Social Justice and Social Welfare in the U.S. (Undergraduate)
Faculty Course Supervisors: (2)
Fall Semester A. Oliver Tuesday & Thursday, 9:30-10:45
Spring Semester M. Haskins Tuesday & Thursday time TBA
Academic Year Position – 1 Position
Course Description:
Social welfare as a social institution; settings, methodologies of social work, practice; profession of social work; historical development of American social welfare, and social work.

Responsibilities if applying to assist:
The teaching assistant will assist with course organization, lecture, discussion groups, evaluate assignments, and meet with students regarding volunteer placements.

Qualifications if applying to assist:
Student must have graduate (MSW or PhD) Social Work admitted/accepted status, strong organizational and interpersonal skills.

Position #: TA 42:3840 (Fall Semester)
Human Behavior in the Social Environment (Undergraduate Section)
Faculty Course Supervisor: Sanders
Tuesday & Thursday, 8:30-10:15 Tuesday and Thursday
Fall Semester Position

Course description:
Behavior and development in context of social, ecological systems; social systemic theories, personality and life span development theories, theories of psychological dysfunction. Open only to social work students.

Responsibilities if applying to instruct:
The teaching assistant will be responsible for lecture, facilitating discussion groups, and evaluating student assignments under the supervision of the lead instructor.

Qualifications if applying to instruct:
MSW and previous teaching experience or completion of SSW:7806 Social Work Teaching Practicum is required.

Responsibilities if applying to assist:
The teaching assistant will assist with lectures, discussion groups, and evaluate assignments.

Qualifications if applying to assist:
Student must have graduate (MSW or PhD) Social Work admitted/accepted status and have completed the HBSE course with a grade of “B” or above

Position #: TA SSW:4843 (Fall Semester)
Social Welfare Policy and Practice (Undergraduate Section)
Faculty Course Supervisor: A. Butler
Tuesday & Thursday, 12:30-1:20 p.m. Tuesday and Thursday
Fall Semester Position

Course Description:
Framework for analyzing specific social welfare programs, policies, alternatives; special attention to impact of social welfare programs on women, minorities, and international focus.

Responsibilities if applying to instruct:
The teaching assistant will be responsible for lecture, facilitating discussion groups, and evaluating student assignments under the supervision of the lead instructor.

Qualifications if applying to instruct:
MSW and previous teaching experience or completion of SSW:7806 Social Work Teaching Practicum is required.

Responsibilities if applying to assist:
The teaching assistant will assist with lecture, discussion groups, and evaluate assignments.

Qualifications if applying to assist:
Student must have graduate (MSW or PhD) Social Work admitted/accepted status and have completed the Social Welfare Policy and Practice course with a grade of “B” or above.

**Position #: TA SSW:3847 (Fall Semester)**

Discrimination Oppression Diversity (Undergraduate Section)
Faculty Course Supervisor: M. Haskins
Tuesday & Thursday, 11:00-12:20 p.m. Tuesday and Thursday
Fall Semester Position

Course Description: This course explores theoretical and historical perspectives on racism, sexism, ageism, heterosexism, ableism, and other forms of discrimination. Culturally competent social work practice and strategies for change are examined.

Responsibilities if applying to assist:
The teaching assistant will assist with lecture, discussion groups, ICON management and evaluate assignments.

Qualifications if applying to assist:
Student must have graduate (MSW or PhD) Social Work admitted/accepted status and have completed the Discrimination Oppression Diversity course with a grade of “B” or above.

**Position #: TA SSW:3845 (Spring Semester)**

Social Work Processes (Undergraduate Course)
Faculty Course Supervisor: TBA
Day and Time to Be Announced
Spring Semester Position

Course Description:
Context of practice examined to understand structural factors that affect clients and communities; culturally competent practice using empowerment perspective.

Responsibilities if applying to instruct:
The teaching assistant will be responsible for lecture, facilitating discussion groups, and evaluating student assignments under the supervision of the lead instructor.

Qualifications if applying to instruct:
MSW and previous teaching experience or completion of SSW:7806 Social Work Teaching Practicum is required.

Responsibilities if applying to assist:
The teaching assistant must have completed SSW:3845 or SSW:6145 and will assist with lecture, discussion groups, and evaluate assignments.

Qualifications if applying to assist:
Student must have graduate (MSW or PhD) Social Work admitted/accepted status and have completed SSW:3845 Social Work Processes or SSW:6145 Organization and Community Practice course with a “B” grade or above.

**Position #: TA 3844 AAA/0A02 and 0A03 and TA 3844 BBB/0B10 and 0B11 (Spring Semester)**

This position is 25% time in the spring semester shared between the two sections and responsible for the computer lab. (10 hours per week).

Introduction to Social Work Research (Undergraduate) –
Faculty Course Supervisors 0001: Hartley
Tuesdays and Thursdays
Lab sections are on Tuesdays 11:30-3:20
Spring Semester Position

Introduction to Social Work Research (Undergraduate) –
Faculty Course Supervisors 0001: Bern-Klug
Tuesdays and Thursdays
Lab sections are on Tuesdays 11:30-3:20
Spring Semester Position

Course Description:
Skills appropriate to evaluation of practice, participation in social work research; emphasis on formulating research questions; research design and methodology; sampling techniques; sanctions; data collection; coding and computerized statistical analyses; and presentation of findings. Open only to undergraduate social work students.

Responsibilities:
The teaching assistant may assist with lectures, and provide assistance to students preparing for quizzes, tests, assignments, and research projects. If two sections of SSW:3844 are scheduled, the TA is expected to assist each section instructor 5 hours per week.

Qualifications if applying to assist:
Acceptance into the School of Social Work and must have completed research courses at the graduate level, Knowledge of SPSS statistical software prior to the course beginning, including entering data, transforming data (e.g., recoding) and completing univariate and bivariate analysis.

Qualifications if applying to instruct: MSW; and previous teaching experience OR successful completion of SSW:7806 Social Work Teaching Practicum is required.

MSW Research Sequence (Academic Year Positions)
Each Position is 25% time each semester and the fall semester includes the computer lab. (10 hours per week).

Position #: TA SSW:6148 Research Practice I and SSW:7270 Research Practice II AY
Fall Semester:
Faculty Course Supervisor: section 0001 Gilster
Computer Lab (2 Sections): SSW 6146 Thursdays, 12:30-2:30
Research Practice I Thursdays 9:15-12
Spring Semester:
Faculty Course Supervisor: section 0001 Gilster
Research Practice II Thursdays 9:15-12
Academic Year Position

Course description for Both Fall Semester Research Sequence Positions:
Skills appropriate to evaluation of practice and social work research, formulating research questions, research design and methodology, sampling techniques, protection of human subjects, descriptive statistics and computerized data analysis.

Responsibilities for Both Fall Semester Research Sequence Positions:
Computer Lab - Instruct students in use of SPSS software programs in microcomputer lab sessions and evaluate assignments.

Research Practice I - The teaching assistant will assist with lectures, direct class in the computer lab, and provide assistance to student preparing for quizzes, tests, assignments and research projects, conduct review sessions, and evaluate tests and assignments.

Qualifications for Both Fall Semester Research Sequence Positions:
Acceptance into the School of Social Work and must have completed research courses at the graduate level. Ability to conduct review seminars of lectures and evaluate assignments. Proficient in the use of personal computers and SPSS statistical software and aptitude for teaching SPSS to students.
Research Practice II

Course Description for Both Spring Semester Research Sequence Positions:
Research project relevant to social work practice that builds on knowledge and skills developed in SSW:6148; data analysis, report of results, ethical principles applied to research.

Responsibilities for Both Spring Semester Research Sequence Positions:
The teaching assistant will assist with lectures, direct class in the computer lab, provide assistance to students preparing for quizzes, tests, assignments and research projects, conduct review seminars of lectures and evaluate assignments.

Qualifications for Both Spring Semester Research Sequence Positions:
Acceptance into the School of Social Work and must have completed research course at the graduate level. Proficient in the use of personal computers and SPSS statistical software, including entering data, transforming data (e.g., recoding), completing univariate and bivariate analysis; ability to conduct review seminars of lectures and evaluate assignments.

Additional Qualifications if applying to instruct: MSW; and previous teaching experience OR completion of SSW:7806 Social Work Teaching Practicum is required.

Position #: TA CCCC:2220 (Fall Semester)
Foundations of Critical Cultural Competence
Faculty Course Supervisor: Spears
Fall Semester – Wednesday 5:30-8:00
There may also be a spring semester position – TBA later

Responsibilities:
This course is a Diversity General Education requirement focusing upon experiential and theoretical foundation; cultural competence as a concept and practice; conceptual frameworks and models for understanding cultural differences and similarities within, among, and between groups of people with whom others interact in their professional, personal, public, and private lives; appreciating differences while learning to be self-reflective; adjustment of perceptions, behaviors, styles for effective interaction with people from different ethnic, racial, sexual, gender, age, ability, and class groups.

Qualifications:
Required: Graduate student. Must facilitate discussion during class times, assist with recruitment and retention of students in the critical cultural competence certificate program, hold "office hours" for students. Previous training in cultural competence and group facilitation. Good interpersonal skills. Organized. Self-directed. Flexible.
Desired: Work or volunteer experience with people from underrepresented and/or marginalized groups.

Position #: TA ASP 4190 (Academic Year)
Aging Studies Program
Faculty Course Supervisor: Mercedes Bern-Klug
Academic Year 2019-2020

Responsibilities:
This person is responsible for coordinating the Aging Studies Program’s Service Learning experience (coordinate student visits, serve as liaison with settings, lead de-briefing sessions, develop and grade assignments). The Aging Studies Program teaching assistant also assists with the Aging Studies Program’s Internship and serves as internship seminar instructor for undergraduate students (helps students identify internship sites, maintains contact with internship sites, helps students devise learning contract, conducts mid-term site visit, and coordinates the internship seminar). In addition to these core responsibilities, this person will help up-date the Aging Studies website (we will train you on the software); help manage the Aging Studies Program’s listserv; and assist with administrative work in the Aging Studies Program.

Qualifications:
Required: Graduate student. Must be able to work on-site (in North Hall) for three consecutive hours each week (for example Monday am from 9-noon or Thursday 2-5 pm, each week), which will serve as "office hours" for students.
Please do not apply if you cannot be on-site at least three consecutive hours. Good interpersonal skills. Organized. Self-directed. Flexible.

Desired: Has taken at least one course in the Aging Studies Program; has work or volunteer experience with older adults or on projects affecting older adults.