Des Moines Center: Foundation Practicum Planning Process and Timetable

- September 11, 4:15-5:45 pm: Planning meeting – attendance required
- September 12: Christy emails IPT login information to students
- September 19: Student completes online IPT profile and selects 3 rank-ordered placement options
- September 20-24: Billie and Christy review placement preferences and notify students of ‘non-viable’ choices
- **Spring 2019 placements:**
  - September 25-November 22: Student interviews with first agency and confirms the ‘match’ with the School
  - December 2 or ASAP: signed practicum agreement forms due; agencies identify pre-practicum requirements – e.g. background check, health screening, special trainings, etc.
- **Summer 2019 placements:**
  - September 25-March 6: Student interviews with first agency and confirms the ‘match’ with the School
  - March 23 or ASAP: signed practicum agreement forms due; agencies identify pre-practicum requirements – e.g. background check, health screening, special trainings, etc.

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- Placements should be completed within the time frame of the academic semester:
  - Spring placements: Jan. 21 – May 8
  - Summer placements: May 19 – Aug. 6
  - *Placements may begin one week early, but for liability purposes, students may have no direct practice experience until the official start date of the academic semester* (see dates above)

Questions?
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