Dorothy's House

Position Available: Direct Care Staff

Looking for an individual(s) with a calling or passion to help teen girls in crisis recover from trauma in a home environment. The successful candidate will be at least 25 years old with a high school diploma. It will be useful to have experience or background in social work, nursing, education or related field. On the job training and support will be provided. This is a full time position for a candidate with the following characteristics:

1. Individual should be qualified based on personal character to work with troubled youth as part of a team.

2. Manage the logistics of a household with up to 4 girls, supporting staff and volunteers. Support will be provided and duties include but are not limited to:
   1. meal planning and shopping
   2. supervising chores (daily, weekly and special projects)/
   3. transportation to outings, medical and social service appointments, etc.

3. Oversee the integration of a new child into the home as well as the discharge of a girl leaving the program.

4. Model appropriate adult behaviors and relationships, and help nurture healthy living/eating habits. Be loving and compassionate without judgement.


6. Provide personal and spiritual leadership and guidance based on the specific needs of the children.

7. Maintain written documentation about each child's behavior and progress and attend a weekly staff meeting to discuss. Maintain incident reports, phone logs, visitors and transportation log.

8. Integrate Resident Assistants, interns and volunteers into the household logistics and care routines as appropriate.

9. Participate in regular fire and emergency drills.
11. Have a healthy lifestyle and network of support sufficient to cope in a trauma environment.

Interested candidates should direct their resume to: Kellie Markey
515-306-5580
markeykellie@yahoo.com