Des Moines Center: Advanced Practicum Planning Process and Timetable

- December 1, 4 pm: Planning meeting – attendance required
- December 2: School emails IPT login information to students
- December 8: students complete IPT profile and select 4-5 rank-ordered placement options
- December 9-11: School reviews placement preferences and approves list -- via email
- December 14-February 12: students interview with top three choices
- February 17 or ASAP: after completing all interviews, students rank placement preferences in IPT; use the Additional Info box to note any special considerations or clarifying comments
- March 4: School notifies students and agencies of placement ‘match’
- March 31: signed practicum agreement forms due; agencies identify pre-practicum requirements – e.g. background check, health screening, special trainings, etc.

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Fall 2016 semester begins August 22, 2016; Spring 2017 semester ends May 5, 2017

- Placements may begin August 1, but for liability purposes, students may have no direct practice experience until the official start date of the academic semester (see dates above)

Questions?
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