POSITION: Case Management Specialist (Hyde Park Campus)
DEPARTMENT: Pathways
Pay Grade: 4
Salary: $35,568.00 - $45,614.02 annually
(Starting salary depends on education and experience)

RESPONSIBILITIES: The Case Management Specialist is responsible for carrying out case management services as required by the contract and licensing regulations. This position must exercise discretionary judgment in making decisions on the management and delivery of services to clients. The Case Management Specialist must attend various meetings and/or court hearings. Responsibilities include completing case notes, data entry into various software programs, completing state required documents in a timely manner, assist with facilitating/organizing independent living skills classes, crisis intervention and utilizing community resources. The Case Management Specialist works collaboratively with providers in coordinating services for clients. Ability to work in an on-call rotation.

QUALIFICATIONS: This position requires a Bachelor’s degree in human behavioral science which includes 30 semester or 45 quarter hours either in development of human behavior, child development, family intervention techniques, diagnostic measures or therapeutic techniques, such as social work, psychology, sociology, guidance & counseling and child development. One (1) to three (3) years of experience in required. Must pass background check, physical and drug screening. This position also requires a valid driver’s license and proof of current vehicle insurance. Must pass background check, physical and drug screening.

BENEFITS: Cornerstones of Care offers full-time employees a competitive benefits package, including: medical/dental/vision coverage; prescription coverage; accident insurance; short-term disability; health savings account (HSA); flexible spending account (FSA); paid time off; retirement (401K); Tuition Reimbursement Program and Public Service Loan Forgiveness. To view a detailed Summary of Benefits please visit our website at www.cornerstonesofcare.org and under the heading “About Us” click on “Join Our Team.”

HOW TO APPLY: Please complete an online application at www.cornerstonesofcare.org

CORNERSTONES OF CARE’S ORGANIZATIONAL COMMITMENTS:
- Nonviolence-helping to build safety skills and a commitment to higher purpose
- Emotional Intelligence-helping to teach emotional management skills
- Social Learning-helping to build cognitive skills
- Open Communication-helping to overcome barriers to healthy communication, learn conflict management
- Democracy-helping to create civic skills of self-control, self-discipline, and administration of healthy authority
- Social Responsibility-helping to rebuild social connection skills, establish healthy attachment relationships
- Growth and Change-helping to work through loss and prepare for the future

Questions?
Please contact: Cornerstones of Care, Human Resources Department
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Phone: (816) 508-1707    Fax: (816) 508-1757

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