Des Moines Center: Foundation Practicum Planning Process and Timetable

- **September 19, 4:30-6 pm:** Planning meeting – attendance required
- **September 20:** School emails IPT login information to students
- **September 26:** Student completes online IPT profile and selects 3 rank-ordered placement options
- **September 27-28:** School reviews placement preferences and notifies students of ‘non-viable’ choices
- **Spring 2019 placements:**
  - October 1-November 16: Student interviews with first agency and confirms the ‘match’ with the School
  - November 30 or ASAP: signed practicum agreement forms due; agencies identify pre-practicum requirements – e.g. background check, health screening, special trainings, etc.
- **Summer 2019 placements:**
  - October 1-March 1: Student interviews with first agency and confirms the ‘match’ with the School
  - March 18 or ASAP: signed practicum agreement forms due; agencies identify pre-practicum requirements – e.g. background check, health screening, special trainings, etc.

Placements should be completed within the time frame of the academic semester:
- Spring placements: Jan. 14 – May 3
- Summer placements: May 14 – Aug. 1
- Placements may begin one week early, but for liability purposes, students may have no direct practice experience until the official start date of the academic semester (see dates above)

Questions?
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