This form is to be used for nominations for the College of Liberal Arts & Sciences Mary Louise Kelley Staff Excellence Award. Please refer to the nomination instructions for eligibility criteria and for information about the nomination and selection process.

NOMINATION DEADLINE: Friday, February 10, 2017

A. Nominee's name: ____________________________  Job Title: ____________________________
   Department: ____________________________  Campus address: ____________________________
   Phone: ____________________________  e-mail: ____________________________

B. Attach a brief description, NO MORE THAN 500 words in length, describing the nominee's special contributions to his or her department or to the College. This document should explain how the nominee goes beyond normal expectations for performance of his or her job duties.

C. Names of others who have agreed to support this nomination if applicable.

   ____________________________  ____________________________
   ____________________________  ____________________________

Nominator's Signature: ____________________________  Date: ____________________________

Nominator's Name: ____________________________  Phone: ____________________________
   Campus address: ____________________________  e-mail: ____________________________

DEO/Supervisor Endorsement

   DEO/Supervisor's Signature: ____________________________  Date: ____________________________

   DEO/Supervisor's Name: ____________________________

   Comments (optional):

Send all materials electronically to laura-barnard@uiowa.edu