

College of Liberal Arts & Sciences
Collegiate Teaching Award Nominations
2016-2017

Features of successful nominations:

- **Emphasis in the nominee's and/or nominator's materials that explicitly detail programmatic contributions that go above and beyond the development and delivery of courses.** For example, extra/co-curricular involvement of the nominee as an advisor of student professional groups; coaching and guiding students through competitions, national performances, and/or conferences that bring them, their departments, and the University visibility and recognition; and/or taking students on non-mandatory field excursions to enhance their understanding of the substance of the discipline are types of descriptions of a nominee's contributions that tend to make them stand apart from others. Many nominee and nominator materials mention in general terms, or briefly note, a particular extra/co-curricular contribution, but ones that stand out tend to provide more emphasis and detail about such contributions and why they represent exceptional contributions.
- **Letters from students that convey *specific* actions the nominee has taken to enhance education, inspire learning, and/or encourage ongoing exploration of learning and applications of learning within a discipline.** Nearly all student letters speak to the enthusiasm and commitment of nominees in general ways, but letters that stand out tend to be specific. **Letters of support from students that are current and suggest that the nominee is inspiring a diverse range of students and/or addressing a range of student needs and interests.**
- While we encourage re-submissions, letters should be no older than three-years at the time of re-submission. While many nominations contain letters from a few students who all mention the same contribution (e.g., a field trip experience, a particular activity in classes), nominations that stand out tend to be those that, across the different letters and supporting materials, indicate that the nominee has reached many different students in many different ways.