**Report by the Promotion and Tenure Committee on the**

**Factual Record of Professor XXXXXX**

**Meeting date**:

**Committee membership:**

**Professional Resume**

Summarize the candidate’s academic and professional background, honors, and awards.

Comments on Academic Background, Honors, and Awards

**Research Record**

**Overview of Research Areas and Accomplishments**

Explain the major research interests of the candidate’s research program and notable accomplishments (e.g., research discoveries, theoretical advances).

**Peer-Reviewed Publication Record Prior to Current Appointment**

*Factual Summary:*

Summarize the candidate’s record of published work prior to starting at the University of Iowa.

**Peer-Reviewed Publication Record Based on Research at Current Rank at the University of Iowa**

*Factual Summary:*

Summarize the candidate’s record of published work at current rank at the University of Iowa.

Comments on Publications Based on Research at the University of Iowa**:**

Add comments on the quantity and quality of the publication record.

**Research Presentations Based on University of Iowa Research**

*Factual Summary:*

Summarize the candidate’s record of presentations at local, national, and international venues (e.g., conference talks and posters, invited colloquia, keynote presentations).

Comments on Presentations Based on Research at the University of Iowa:

Add comments on the quantity and quality of the presentation record.

**Research Support**

*Factual Summary:*

Summarize the candidate’s record of research support, including internal and external sources of funding.

Comments on Funding for Research at the University of Iowa:

**Teaching Record**

**University of Iowa Teaching Experience**

*Factual Summary:*

Summarize the candidate’s teaching record and contributions at the University of Iowa including but not limited to a summary assessment of the ACE evaluations noting the limitations of that metric.

**Peer Teaching Evaluation**

See attached peer teaching evaluation during classroom visit at end of this document. Indicate course and date of the classroom visit.

Comments on University of Iowa Teaching Record**:**

**Student Mentoring**

*Factual Summary:*

Summarize the candidate’s record of undergraduate, graduate student, and postdoc mentoring.

Comments on Mentoring Activities:

**Service Record**

**Service to the Department**

*Factual Summary:*

Summarize the candidate’s record of departmental service.

**Service to College of Liberal Arts and Sciences and University of Iowa**

*Factual Summary:*

Summarize the candidate’s record of collegiate and university service.

**Professional Service**

*Factual Summary:*

Summarize the candidate’s record of professional service.

Comments on Service Record:

Add comments on the quantity and quality of the service record.