

2016-17 International Engagement Teaching Award

Nomination Instructions

All CLAS tenure-track and clinical-track faculty members and lecturers holding a minimum 50% appointment are eligible to be nominated.

Departments may submit one nomination.

Please include the following for the nominee. Use a 12-point font in the preparation of all materials, with margins not less than 1 inch.

Completed nomination materials should be submitted electronically (pdf) to peter-hubbard@uiowa.edu no later than 4:00 pm., Monday, January 23, 2017.

A. The **nominee** shall provide the following information: [4 pages]

- Courses taught during academic years 2013-2014, 2014-2015, and 2015-2016 that reflect nominee's commitment to adding international perspectives to the curriculum, and/or the nominee's commitment to the success of international students, with an explanation of how these courses meet the goals of the award.
- Other teaching or mentoring activities during these academic years 2013-2014, 2014-2015, and 2015-2016.
- Brief description of how specific aspects of the nominee's teaching and related work meet the award's criteria.
- The nominee should also **sign the Cover Page** to indicate permission to release the information contained in the application.

B. The **nominator**:

If the nominator is a DEO/DEO designee:

- DEO nomination letter. Provide a description of the nominee's activities and accomplishments that address how the applicant's work meets the award criteria.
- Two – Four letters of support from students (undergraduate and/or graduate)
- Synopsis [maximum 2 pages] of comments from student evaluations from relevant courses (by course number/title, including average enrollment per course)
- DEO/DEO designee signature on nomination Cover Page

If the nominator is a faculty member:

- Faculty member's nomination letter. Provide a description of the nominee's activities and accomplishments which address how the applicant's work meets the award criteria.
- Two – Four letters of support from students (undergraduate and/or graduate)
- Synopsis [maximum 2 pages] of comments from student evaluations from relevant courses (by course number/title, including average enrollment per course)
- DEO endorsement signature on nomination Cover Page

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