

The College of Liberal Arts and Sciences
Faculty Assembly

DRAFT
Minutes
September 19, 2018

Present: Lori Adams, Alicia Ambler, Anthony Arnone, Eloy Barragán, Alison Bianchi, Art Borreca, Chris Brochu, Margaret Carrel, Andrew Casto, Octav Chipara, Stephen Cummings, Anny Curtius, Steve Duck, Aniruddha Dutta, Tori Forbes, Anahita Ghazvinizadeh, Joyee Ghosh, Will Jennings, Drew Kitchen, Ana Llopart, Peter Lundgren, Anna Malkova, Claudio Margulis, Elizabeth Menninga, Tom Midtrød, Luis Muñoz, Jane Nachtman, Bruce Nottingham-Spencer, Catriona Parratt, David Puderbaugh, Silvia Secchi, Glenn Storey, Anu Subramanian, Maggy Tomova, Richard Turner, Travis Vogan, Michelle Voss, Darrel Wanzer-Serrano, Stephen Warren, Frank Weirich, David Weiss, Xiaoyi Zhang

Absent (Excused): Blaine Greteman, Kate Magsamen-Conrad, Rachel McLaren, Isaac Petersen, Kendra Strand, Carrie Swanson, Marc Wold, Katie Wolfe

Absent: Emilie Destruel-Johnson, Sabine Gölz, Benjamin Hunnicutt, Palle Jorgensen, Susan White

Guests: Jennifer Bertrand, Jo Butterfield, Russ Ganim, Adam Jaschen, Joe Kearney, Brian Lai, Mary Ann Rasmussen, Michael Zmolek

1. The minutes from April 25, 2018, were approved.
2. Tim Havens, Professor and Chair, Department of Communication Studies, encouraged faculty members to participate in the We Are Phil Faculty/Staff Giving Week to be held October 1-5, 2018.
3. Brian Lai, Associate Professor, Department of Political Science, said student government (UISG/GPSG) along with student organizations are promoting student voter registration and voting in the mid-term elections, through both The Big 10 Voting Challenge and the 2018 Iowa Voting Challenge. He asked faculty to assist efforts by posting an ICON announcement regarding voter registration.
4. Russ Ganim, Professor and Director, Division of World Languages, Literatures and Cultures, presented a proposal for termination of the Bachelor of Arts in Comparative Literature, previously approved by CLAS Undergraduate Educational Policy and Curriculum Committee. Comparative literature relies on an older nation-state model, however faculty in the Division want to move beyond borders, and focus on areas such as transnationalism, world literature, and translation for global literacy. Currently, only a few students have the major declared, and they will be allowed to finish. The proposal was approved.
5. Joe Kearney, Interim Dean, provided information regarding the Fixed-Term and Part-Time CLAS Committee, which met five times over the summer. The committee discovered inconsistencies in benefits given to visiting faculty, so the College will now provide visiting faculty that have at least an academic year appointment of 50% or more

with the same benefits as other faculty members. College policies for visiting and adjunct faculty also were updated to reflect a maximum appointment of three consecutive years for visiting faculty, and a maximum teaching load of one course per semester for adjunct faculty. To avoid potential violation of Chapter 20 of the Iowa Code, committee meetings were discontinued after receipt of a letter indicating the possibility of unionization by contingent faculty. The College continues to work on issues such as market-based salaries and best practices for hiring. Stephen Warren, Associate Professor, Departments of History and American Studies, and Chair of Faculty Assembly, encouraged faculty to have their units review departmental manuals of operations and procedures to insure expectations for fixed-term faculty are clearly stated. He noted the *CLAS Manual of Policy and Procedure* was updated in 2016-2017 to include instructional-track faculty in collegiate faculty governance, after approval by Faculty Assembly then a vote of the entire faculty.

6. Wayne Jacobson, Director of Assessment, Office of the Provost, presented information regarding the upcoming university accreditation review by the Higher Learning Commission (HLC). He invited faculty members to participate in feedback forums to review a draft of the Assurance Argument, which describes how the University meets each of the five accreditation criteria. HLC peer reviewers will use this document to help prepare for their campus site visit on March 25-26, 2019.
7. The meeting was adjourned.

Respectfully submitted,

Tori Forbes, Associate Professor, Department of Chemistry
Secretary of the Faculty Assembly