

The College of Liberal Arts and Sciences
The Undergraduate Educational Policy and Curriculum Committee

Minutes
March 31, 2022

Attending: Cornelia Lang (chair), Roxanna Curto, Jennifer Eimers (staff), Eric Gidal, Erin Irish, Andrew Kitchen, Cinda Coggins Mosher, Jennifer Rogers, Christine Shea, Jan Wessel, Jenna Yang

Absent: Alan Huckleberry

1. The minutes from March 24, 2022, were approved as written.
2. For UEPCC's awareness, Associate Dean Lang gave updates on four programs of study that are pending approval by the Board of Regents (BOR): Translation BA, Exercise Science BS, Health Promotion BS, and Health Studies BA. ICCPHSE (Iowa Coordinating Counsel for Post High School Education) ratified these four programs on March 31, 2022. The Translation BA is on the April 6-7, 2022, BOR agenda, and the HHP majors will likely be on the early June BOR agenda.
3. The committee had a roundtable discussion about undergraduate program assessment. Last year's UEPCC discussion was summarized in a [DEO memo](#). Associate Dean Lang framed the conversation with a reminder that the Higher Learning Commission (HLC) renewed UI's accreditation in 2019, and as part of that process HLC is interested in examples of how undergraduate program assessment continues to be carried out and how departments use their annual assessment to make changes in their curriculum and majors' experience. Undergraduate program assessment can include assessment of learning outcomes for majors, minors, and certificates; this assessment can also be used to evaluate and improve the student academic experience in majors, minors, and certificates. Associate Dean Lang would like to know what departments/programs are doing related to undergraduate program assessment that has been effective, what challenges departments/programs have in doing this work, and also what the College can do to better support departments/programs in this process.

Committee members had a robust discussion in response to these prompts. Examples of assessment strategies were shared, including using student surveys as a tool to get input from graduating students.

Committee members suggested that:

- departments would like more guidance on how the College uses annual assessment information.
- departments would welcome acknowledgement of and feedback on submitted assessments reports.
- departments solicit program feedback from students who are currently in the program (not only from graduating students).

- in larger departments especially, encourage more of the faculty to get involved in these assessments, both in creating and in sharing the information.

4. Adjournment of meeting

Respectfully submitted,

Cinda Coggins Mosher
Associate Professor of Instruction, Rhetoric
Secretary of UEPCC