

DUS Meeting, September 28, 2022

- 1) Welcome and announcements
 - a. Instructors should be encouraged to solicit anonymous feedback from students on student learning in their courses as we approach midterm: see [DEO Memo](#)
 - b. Instructors should submit midterm grade notices for students earning D+, D, D-, and F grades. Instructors are also strongly encouraged to let all students in courses know how they are doing with respect to their course grades: see [DEO Memo](#)
 - c. The University drop deadline has been moved back to Nov. 14 and the Early Registration period extended: see [DEO Memo](#)

- 2) CLAS “Undergraduate Student Retention and Graduation Overview” presented by Monica Madura, Director, Retention and Student Services, CLAS Undergraduate Programs
 - a. See attached slides
 - b. DUSs shared concerns about billing policies that prevent students from registering.
 - c. CLAS Undergraduate Programs [Academic Concern form](#)
 - d. Associate Dean Lang noted that one strategy for retaining students is for departments to consider inclusive ways into their major(s), especially for students who have switched direction from their first year. Do majors allow for students to join at different points, not only first or second year?
 - e. Monica (monica-madura@uiowa.edu) is happy to present this retention and graduation information to departments.

- 3) CLAS undergraduate grading guidelines
 - a. This topic is postponed until the next meeting. Associate Dean Lang encouraged DUSs to talk with their departments about grading and to bring comments and questions about grading to the next meeting. What kinds of grading schemes are departments using? CLAS supports faculty trying different grading strategies for different kinds of courses.

- 4) Maureen Schafer, Assistant Provost and Director, Academic Advising Center gave an overview of the Academic Advising Center (AAC).
 - a. See attached slides.
 - b. Organizational Chart—AAC reports to Tanya Uden-Holman, Associate Provost for Undergraduate Education
 - c. Who they advise: CLAS majors to 29 hours, Open Majors, Carver College of Medicine undergraduate majors, pre- and -interest majors. They advise to graduation, Enterprise Leadership, Economics, and Interdepartmental Studies majors. They also serve as secondary advisors for pre-professional students.
 - d. The AAC opened in 1979 to serve first-year students, whose advising needs are unique. AAC advisors are generalists but specialize in groups of majors.
 - e. AAC advising is caseload based, mandatory, proactive, and teaching-oriented.
 - f. They have a liaison to every CLAS department: <https://advisingcenter.uiowa.edu/aac-liaison-list>
 - g. Advisor on Call: <https://advisingcenter.uiowa.edu/advisor-call-aoc>
 - h. 2021-2022 Academic Advising Center [Annual Report](#)

Faculty who would like to be involved in AAC programing and information sessions can reach out to their AAC department liaison or to Maureen (Maureen-schafer@uiowa.edu).