

CLAS Form for Annual Review of Instructional Faculty

Classroom observations are required for the first six years and every subsequent reappointment review thereafter.

Faculty Member:	
Reviewer (printed)	Department
Reviewer Signature:	Date
Faculty signature (not required if signed in workflow):	Date

The Reviewer places a check mark in the appropriate box to indicate their evaluation of the faculty member's performance based on the submitted APR in teaching, in professional development/ productivity, and in service, with regard to the approved departmental standards for instructional faculty review or the collegiate instructional faculty policy.

Area of Faculty Effort	Does not meet standards	Meets or exceeds standards
Teaching and Student Mentoring		
Professional Productivity		
Service		

No APR submitted

Summary Comments: For performance that does not meet departmental standards, the Reviewer **must** give a short and specific justification for the performance rating. For faculty whose performance meets or exceeds standards, the comments are optional. For Instructional faculty within their first six years, comments **must** be made referring to the classroom observation (either below or attached).

Teaching and Student Mentoring (classroom observation required for first six years)-use this box to summarize classroom observation (if applicable):

Professional Productivity (limit 500 characters):

Service (limit 500 characters):