The International Studies Program offers students the opportunity to earn major credit for independent work with a University of Iowa faculty member. Independent projects must be approved by the International Studies Program prior to student registration.

Criteria:

- Students must submit a Project Proposal and completed Independent Study Registration Preapproval form (see below) prior to registration.
- If students wish for IS: 3990 Independent Study in International Studies to satisfy any part of their International Studies major requirements, prior approval must be granted by the International Studies Program.
- Students may earn no more than 3 s.h. for each enrollment in IS: 3990 Independent Study in IS, with a maximum of 9 s.h. for all registrations in IS: 3990.
- Students must be in academic good standing to register for IS:3990 Independent Study in International Studies.

Project Proposal:
Student must attach a project proposal to the Independent Study Registration Preapproval form. The proposal must be typed and must include:

- A one-page description of the project, including:
  - the dates and location of your work
  - a specific research question
  - a brief narrative
  - the final form of the project (research paper, poster presentation, multimedia project, etc)
  - the grading criteria to be used by your faculty supervisor (i.e. 40% methodology, 20% style…)
  - a rationale for the number of semester hours requested for the project
- A timeline for the project, including but not limited to:
  - a plan for a preliminary literature review
  - how often and by what method you will consult with your faculty mentor throughout the project
  - target completion dates for the first and second drafts of your project, if applicable
  - a final completion date
- A reading list, in a recognized bibliography format, including at least ten works consulted in your preliminary planning and identification of a research question.
- If you intend to complete your Independent Study while off campus you must include:
  - information regarding your overseas contacts and resources
  - your plan for ongoing communication with your faculty mentor, and
  - an explanation as to what preliminary work you intend to pursue before departure.
- Proof that an application has been submitted to the Human Subjects Office if necessary (see Independent Study Registration Preapproval form)
IS: 3990 INDEPENDENT STUDY IN INTERNATIONAL STUDIES
REGISTRATION PREAPPROVAL

Student Name: ___________________________ Student ID number: ___________________________
E-mail: ___________________________ Major: ___________________________
Semester of registration: ___________________________
Number of semester hours requested for this Independent Study: ___________________________
Faculty Supervisor Name: ___________________________
Faculty Supervisor E-mail: ___________________________

If you are an International Studies student and would like this work reviewed for use in your Track, please note that Track here: ___________________________

Human Subjects in Research—prior to the initiation of a research project involving human subjects, projects must be reviewed and approved by a University of Iowa Institutional Review Board (IRB). Simply interviewing people constitutes “human subject” research. The process is fairly detailed, so allow plenty of time. For more information go to: http://hso.research.uiowa.edu/human-subjects-research-determinations

My research project is subject to IRB approval (please check one):
□ Yes
□ No

Faculty Approval: I agree to serve as faculty supervisor of this project, have approved the attached project proposal, and the student and I have agreed on the expectations and grading criteria for this project. Furthermore, I am permitted, under my home department’s guidelines, to supervise undergraduate independent research projects.

Faculty signature: ___________________________ Date: ___________________________

Student Statement: I have reviewed all policies and procedures for 187:105 (IS: 3990) Independent Study in International Studies, have talked with my faculty supervisor about expectations and grading criteria for this project, and understand all requirements and deadlines.

Student Signature: ___________________________ Date: ___________________________

Submit completed form to the International Studies Program. Email questions to intlstudies@uiowa.edu