

Bristol Bay Borough – Alaska

Position Information:

The Bristol Bay Borough Parks and Recreation department has 3-4 month internships available in Spring, Summer and Fall semesters. The salary for the internship is \$15.50/Hr and transportation to and from Bristol Bay, as well as lodging while here is provided by the department. We are accepting applications for an immediate spring internship as well as for the Summer 2020 season. Interns will work 40 hour work weeks with varying times and days of shifts.

Qualifications:

- *Must have a valid driver's license and pass background and drug test.
- *American Red Cross Lifeguard certification desired, including First Aid/CPR/AED not required for selection, but a lifeguarding certification **MUST** be acquired prior to arriving in Bristol Bay.

General Duties:

- Provide exceptional customer service to all patrons and guests.
- Perform lifeguard shifts.
- Will either manage or co-manage Summer Camp program.
- Perform general maintenance and cleaning of the Kvimarvik Pool.
- Assist with teaching swim lessons and/or coaching a small swim team.
- Assist in Operations Management of the Kvimarvik Pool.
- Assist with management of non-aquatic recreation programs and events.
- Maintain a pleasant and safe atmosphere at the Kvimarvik Pool.
- Other duties as assigned.

Internship Specific Duties:

- *Develop and organize at least (2) special events or propose (1) recreation program, while providing a stability plan for post-internship to ensure the program's long term success.
- *Work 40 hours per week. Shifts and times will vary from day to day as event and program needs require.
- * May conduct one (1) Lifeguard Course for Bristol Bay Borough during the internship period, if the selectee is a current lifeguard.

Application Information

Individuals interested in applying for the Parks and Recreation Internship with Bristol Bay Borough should submit the following:

1. Resume. (Include any pertinent volunteer, part-time or full-time recreation related experience.)
2. Cover Letter.
3. (2) Letters of Recommendation.

Other Information

*The agency may arrange for selected individual to attend a Lifeguard Instructor course prior to the beginning of the internship, if the selected individual is a current lifeguard.

Please submit applications either by mail or e-mail.

Bristol Bay Parks and Recreation Department
Attn: Donnie Wood, Parks and Recreation Supervisor
470 School Rd
Naknek, AK 99633
E-mail applications can be sent to Dwood@bbbak.us

Please contact the Bristol Bay Parks and Recreation Department at (907) 246-7665 or by e-mail if you have any questions.
Applications accepted throughout the year. The borough may create closing dates for each semester, if necessary. All mailed applications must be postmarked by the closing date, if specified.