ILLINOIS JUNIOR GOLF ASSOCIATION (IJGA)
MID-AMERICAN JUNIOR GOLF TOUR (MAJGT)
INTERNSHIP ANNOUNCEMENT
TOURNAMENT COORDINATOR INTERN (3-MONTH)

The IJGA is the second largest junior golf association in the country. In 2016, the UGA had over 2100 members between the ages of 8-18, and in 2017 the IJGA plans to conduct over 125 tournaments throughout the state of Illinois and Midwest. The association is comprised of 3 separate divisions: Youth Development (ages 8-13), Playing Member (ages 14-18) and the Mid-American Junior Golf Tour (ages 12-18).

This IJGA/MAJGT internship position requires extensive travel throughout the state of Illinois as well as limited travel to Indiana and Wisconsin. This internship will help prepare you for a career in the golf industry and your future after school. The IJGA/MAJGT internship program is very well respected and held in high regards by members, parents, golf professionals, and prospective employers. The following information should help you get a better understanding of the tasks, responsibilities, and rewards that come with the 2017 IJGA/MAJGT internship.

POSITION: Tournament Coordinator Intern
Summer Internship (3-Month)
May 17, 2017 – August 9, 2017

DESCRIPTION: The IJGA and MAJGT are looking for qualified applicants to learn from, observe, and assist the full-time staff as Tournament Coordinator interns. The interns will travel extensively throughout the state of Illinois while assisting the UGA and MAJGT. Potential travel to Wisconsin and Indiana will be necessary while assigned to the MAJGT division. During the internship, Tournament Coordinators will help conduct junior golf tournaments under the supervision of the Coordinator of Programming and Senior Director of Programming, Director of the Playing Member Division, Director of Youth Programming and Director of the MAJGT.

REQUIREMENTS:
- Applicants must have completed at least two (2) years of college
- Basic golf knowledge (Rules of Golf experience a plus)
- Excellent communication and public relation skills
- Strong work ethic and desire to excel in the golf business, sports industry or event management/hospitality industry
- Basic Computer skills
- Desire to interact with junior golfers ages 8-18, and their families
- Reliable transportation necessary
- Willingness to endure long hours in various weather conditions
- Willingness to travel for a period of a few days at a time, on a limited basis. Company transportation would be provided for these trips

RESPONSIBILITIES:
- Learn, observe, and assist Division Directors with the coordination and administration of all tournament activities, which includes 100+ events
- Development Areas: On-course rules officiating, golf course set-up, inventory management, public speaking and starting/scoring of players
- Develop in conjunction with PGA Professionals in the state of Illinois and throughout the Midwest
- Develop with daily office activities and administration
- Social Media skills development for each event
- On-course photography
- Travel to host course tournament sites throughout the Midwest (majority in Illinois)
- Be familiar with and willing to learn the USGA Rules of Golf

STIPEND / BENEFITS:
- Travel and expense reimbursement possible
- Weekly stipend
- Uniforms provided for tournament days
- Golf privileges when possible and discounts to select IJGA preferred vendors

PLEASE EMAIL COVER LETTER AND RESUMES TO:
MATT WENNMAKER
SENIOR DIRECTOR OF PROGRAMMING
MWENNMAKER@IJGA.ORG
PHONE: (630) 685-2403

This position is located in Lemont, IL which is a southwest suburb of Chicago.