INTERNSHIP

Metropolitan Planning Organization of Johnson County
410 East Washington Street, Iowa City

Rate of Pay: $11.00 (starting)  
Hours / Week: 25-28 hours per week during the summer (and academic breaks) and 10 hours per week during the academic year with the ability to set your own schedule

Start Date: December 2018

Duties and Responsibilities:

- Assist Transportation Planning Division Staff
- Transportation data collection
- Field observation (some morning and evening hours required)
- Research and study preparation
- Data analysis
- GIS mapping

Education or Experience

Coursework or experience in one or more of the following areas preferred: urban planning, geography, and/or engineering. Transportation emphasis preferred but not required.

Skills, Abilities and Knowledge

- Ability to collect data and information objectively
- Proficiency in Microsoft Word, Powerpoint, Excel, and Geographic Information System (GIS) software preferred
- Ability to write and present materials effectively
- Flexibility in day-to-day responsibilities
- Valid driver’s license required

Application Deadline: Friday, November 9, 2018. (Candidates must be enrolled in the School of Urban and Regional Planning, Engineering, or the Department of Geographical and Sustainability Science for the 2018 fall and 2019 spring semesters)

Please send a short writing sample, cover letter and resume to Brad Neumann, Assistant Transportation Planner at brad-neumann@iowa-city.org. Call 319-356-5235 with questions.