Phillips Hall Fact Sheet  
16 N. Clinton St., 111 Phillips Hall Iowa City, IA 52242  
319-335-2923  
[Google Maps Link]

Building Hours & Information

- Monday-Thursday – 6:30am-10:00pm
- Friday & Saturday – 6:30am-6:00pm
- Sunday – 8:00am-6:00pm
- Restrooms
  - 1st floor – Men's & Women's
  - 2nd floor – Men's
  - 3rd floor – Men's & Women's
  - 4th floor – Men's
  - 5th floor – Women's
  - 6th floor – Men's & Women's

111 Phillips Hall Office Hours

- Academic Year hours: Monday-Friday, 8:00am-12:00pm & 1:00pm-5:00pm
- Summer hours: Monday-Friday, 8:00am-12:00pm & 12:30pm-4:30pm

Language Media Center (LMC) Location and Hours

- 120 PH, 319-335-2331
- Academic year hours:
  Monday-Thursday, 8:00am-7:00pm;  
  Friday, 8:00am-5:30pm;  
  Sunday, 1:00pm-5:00pm
- Summer hours – Monday-Friday, 9:00am-5:00pm

Staff Directory

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Office</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Robert Butler (LMC)</td>
<td>Instructional Services Specialist</td>
<td>116B PH</td>
<td>319-335-2336</td>
</tr>
<tr>
<td>Alison Casella</td>
<td>Graduate Program Coordinator</td>
<td>111D PH</td>
<td>319-335-2245</td>
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<tr>
<td>Russell Ganin</td>
<td>Director of the Division</td>
<td>111 PH</td>
<td>319-335-2911</td>
</tr>
<tr>
<td>Brianna Janssen Sanchez (LMC)</td>
<td>Director, Language Media Center</td>
<td>116C PH</td>
<td>319-335-2332</td>
</tr>
<tr>
<td>Braeden Jones (Spanish)</td>
<td>Assistant to Spanish CLAS Core Director</td>
<td>303 PH</td>
<td>319-335-2241</td>
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<tr>
<td>Beth Mellinger</td>
<td>Division Accountant</td>
<td>123A PH</td>
<td>319-353-2190</td>
</tr>
<tr>
<td>Nicole Metzger (LMC)</td>
<td>Instructional Services Specialist</td>
<td>116A PH</td>
<td>319-335-2334</td>
</tr>
<tr>
<td>Jenna Miller</td>
<td>Academic Coordinator/Asst. to Director</td>
<td>111C PH</td>
<td>319-335-0632</td>
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<tr>
<td>Tiffany Phillips</td>
<td>Professional Advisor</td>
<td>111B PH</td>
<td>319-335-2206</td>
</tr>
<tr>
<td>Merry Powell</td>
<td>Assistant to the Administrator</td>
<td>123B PH</td>
<td>319-335-3402</td>
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<tr>
<td>Jenny Ritchie</td>
<td>Accountant, USS</td>
<td>111F PH</td>
<td>319-384-3594</td>
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<tr>
<td>Matt Swanson</td>
<td>IT Support Consultant</td>
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</tr>
<tr>
<td>Rebecca Tritten</td>
<td>Division Administrator</td>
<td>111E PH</td>
<td>319-335-2235</td>
</tr>
<tr>
<td>Giovanni Zimotti (Spanish)</td>
<td>Dir. of Spanish CLAS Core Program</td>
<td>303 PH</td>
<td>319-335-2173</td>
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</tbody>
</table>
**Classrooms, Auditoriums, Spaces, & Programs**

- Classrooms – 21 rooms (includes 1 tile room in 216 PH)
- 1 Auditorium – 100 PH
- Spaces
  - 3 Lounges – 15 PH (vending machines), 508 PH, 612 PH
  - 5 Conference Rooms – 114 PH, 315 PH, 318 PH, 529 PH, 612 PH (Reserve in 111 PH)
  - 3 Copier Rooms – 111 PH, 550 PH, 664 PH (Restricted to Division Personnel Only)
- Programs
  - TRiO Student Support Services – 18 PH
  - TRiO Upward Bound – 22 PH
  - Center for Diversity & Enrichment – 24 PH
  - King Sejong Institute – 123E PH
  - Spanish Core Program – 303 PH

**Faculty & TA Offices by Floor**

- 3rd Floor – Spanish/Portuguese
- 4th Floor – Spanish/Portuguese, French/Italian
- 5th Floor – French/Italian, German, Asian/Slavic, MFA in Literary Translation
- 6th Floor – Asian/Slavic, American Sign Language, Spanish, German

**Parking**

- Street (meters)
- Municipal Parking Garages