

CLAS Manual of Procedure 2015

ARTICLE VII

THE GRADUATE EDUCATIONAL POLICY COMMITTEE

Section 26. Membership.

The Graduate Educational Policy Committee shall be composed of the Dean or an associate dean designated by the Dean and of six members elected from and by the Faculty. Two members shall be elected from each of the three CLAS electoral groups. A graduate student member is appointed by the Dean or Associate Dean on the basis of nominations from one or more appropriate student groups and organizations. The student is a full member of the committee. The Dean of the Graduate College shall identify an Associate Dean of the Graduate College who will serve as an *ex officio* member of the CLAS Graduate Policy Committee.

The Dean or associate dean designated by the Dean votes only in the case of a tie. Any member of the committee may place an item on the agenda.

Section 27. Duties.

The Graduate Educational Policy Committee advises and assists the Dean and associate deans in formulating policies and procedures relating to the graduate programs administered by units in the College, including matters relating to curriculum, teaching, and graduate student welfare. The duties of the committee shall be as follows:

- a. To advise the deans and to make recommendations as appropriate to the deans, to the Faculty Assembly, to other collegiate committees, and to College or University offices on issues relating to the graduate programs administered by units in the College, including but not limited to policies on degree programs, and certificates; periodic reviews of departments and programs; matters relating to graduate instruction; advising; requirements for good standing; degree requirements; approval of new courses, and other educational policy issues.
- b. To advise the deans and departments and to make recommendations as appropriate to the deans, to the Faculty Assembly, or to other committees on issues relating to the curriculum, including but not limited to the creation or dissolution of degree programs and certificate programs and other significant aspects of the graduate curriculum.
- c. To advise the deans and to make recommendations as appropriate to the deans, the Office of Admissions, the Graduate College and other University offices regarding admissions standards to graduate programs administered by CLAS units and admissions practices, including those for special categories of students.
- d. To monitor and evaluate the success of graduate programs with respect to time to degree, completion rates, outcomes and career placement.

- e. To consider and make recommendations concerning the graduate educational policies of the College and units administered within the College, with respect to the needs and the requirements of other colleges and the University as a whole.
- f. To encourage activities that enhance the effectiveness of graduate instruction and its evaluation, including course development, experimental programs, and initiatives to increase the quality and scope of programs designed to improve the classroom effectiveness of teaching assistants.
- g. To advise the deans about the merits of proposals submitted to CLAS for graduate student funding, including, but not limited to, graduate fellowships and travel funds.
- h. To act *ad interim* in the name of the Faculty in emergency situations on matters of curricula and instruction.